

Trinity Lutheran Preschool

2194 SE Minter Bridge Road

Hillsboro, Oregon 97123

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www.trinityhillsboro.com

Statement of Mission

Building a strong foundation by sharing the faith, hope and love of Jesus that touches the lives of children and families forever.

Finding Faith:

By discovering God's world, hearing His Word, and celebrating in worship.

Giving Hope:

By developing the potential in each child, appreciating the differences in others, and encouraging creativity and self-discovery.

Sharing Love:

By building a nurturing and caring community centered in Christ.

Philosophy Statement

We, at Trinity Lutheran Church, recognize our Preschool as an integrated and vital ministry of our congregation. As God, in Christ Jesus, shares His love, forgiveness, and salvation with us, so Trinity Preschool shares these blessings with others.

We strive to provide a warm, nurturing environment which encourages children to learn through a Christ-centered curriculum of developmentally appropriate activities. We believe in holistic teaching that will help children develop their fullest potential - spiritually, socially, physically, intellectually, and emotionally. We see our preschool as a partnership among church, school, and home, with a common goal of finding faith, giving hope, and sharing love.

GRACE ALONE. FAITH ALONE. GOD'S WORD ALONE. CHRIST ALONE.

We believe that men, women, and children are rescued from the effects of sin purely by the undeserved mercy of God; and that through faith--a relationship of dependence upon Jesus that God Himself gives us--forgiveness and more become ours. Lastly, God's Word stands over us as ultimate. In it He gives us the rule and norm for all belief and through it makes us aware of sin, fills us with faith in Jesus, and guides us in faith-filled living.

WE CONFESS THIS:

*I believe in God, the Father Almighty,
Maker of heaven and earth,
and in Jesus Christ, His only Son, our Lord:
Who was conceived by the Holy Spirit,
born of the Virgin Mary,
suffered under Pontius Pilate,
was crucified, died, and was buried.
He descended into hell.
On the third day He rose again from the dead.
He ascended into heaven and sits at the right hand of God the Father Almighty,
from there He shall come to judge the living and the dead.
I believe in the Holy Spirit,
the Holy Christian Church,
the communion of saints,
the forgiveness of sins,
the resurrection of the body,
and the life everlasting.
Amen.*

The words of the **Apostle's Creed** along with the **Nicene** and **Athanasian Creed**, have served as a summary of Spirit-filled and scriptural belief since the earliest days of Christianity. They summarize what Christians have always confessed when gathered around God's Word in the name of God's Son--and they are the truths that we believe, teach, and confess at Trinity.

WE ARE PROUDLY THIS:

Lutheran. Specifically, we are associated with the **Lutheran Church-Missouri Synod**. To be Lutheran simply means that we accept the scriptural truths that inspired the reformation of the Christian Church in the 16th century and led to a renewed focus on the Gospel.

As a result, we uphold an extravagant and mysterious view of God's love: that man is saved purely by God's grace through faith alone, apart from works. We believe that God is so loving and powerful that he is actively working through His Word as well as saving and sustaining sinful men, women, and children through his mysterious gifts of baptism and

Qualifications - Teacher

- Christian by affirmation of faith and example
- Active member of a Christian Church (Lutheran Church preferred)
- Up-to-date knowledge of child development and how young children learn.
- Experience in early childhood education, preschool or kindergarten.
- Bachelor's degree in elementary education or early childhood (preferred)

Job Description – Teacher

1. Models Behavior

- a. Lives the Christian faith.
- b. Relates joyfully and sensitively to children.
- c. Smiles, laughs, uses a pleasant voice.
- d. Prays with and for others.
- e. Acknowledges and respects others' feelings.
- f. Works cooperatively with others
- g. Compliments good behavior and corrects inappropriate behavior using a Christ-centered, positive consistent approach.

2. Provides Instruction

- a. Implements curriculum provided from lead teacher in accordance with mission and philosophy of TLP.
- b. Collaborates ideas for weekly/monthly themes and plans with lead teacher.
- c. Provides assistants with opportunities for input and evaluation of programs.
- d. Sets up and maintains an appropriate, nurturing classroom environment.
- e. Keeps written plan of daily class activities.
- f. Attempts to meet the needs of each child.
- g. Helps children grow to become independent.
- h. Originates correspondence with families.
- i. Maintains professional relationship with parents.
- j. Conducts parent conferences and meetings (4's Teacher)
- k. Provides written guidelines for substitutes.
- l. Gives directions to volunteers.
- m. Is aware of and complies with personnel policies adopted by the board of directors and preschool advisory committee.
- n. Attends staff meetings and functions of TLP.
- o. Participate in professional and spiritual growth activities.

3. Serves as Facilitator

- a. Guides, evaluates, plans, supports.
- b. Prepares a warm, safe, orderly, and clean environment.
- c. Uses good judgment to manage crisis situations and uses supervision constructively.
- d. Provides resources, orders equipment and supplies within guidelines.

Qualifications -- Assistant Teacher

- Christian by affirmation of faith and example
- Active member of a Christian Church (Lutheran Church preferred)
- Up-to-date knowledge of child development and how young children learn.
- Experience in early childhood education, preschool, or kindergarten (preferred)

Job Description – Assistant Teacher

4. Models Behavior

- a. Lives the Christian faith.
- b. Relates joyfully and sensitively to children.
- c. Smiles, laughs, uses a pleasant voice.
- d. Prays with and for others.
- e. Acknowledges and respects others' feelings.
- f. Works cooperatively with others

5. Responsibilities

- a. Assists classroom teacher in supervision and management of a group of children.
- b. Interacts with, initiates, and encourages children in daily activities.
- c. Assists teacher in planning learning activities.
- d. Helps children control behavior using a Christ-centered, positive, consistent approach.
- e. Helps children grow to become independent.
- f. Helps prepare the learning environment, sets up interest centers, prepares materials.
- g. Maintains professional relationship with parents.
- h. Helps with general housekeeping tasks.
- i. Attends to the needs of individual children with sensitivity.
- j. Attends required staff meetings.
- k. Helps build a supportive, caring team.
- l. Assists teacher in other ways as needed.

Application Form
 Preschool Teaching Ministry
 Trinity Lutheran Preschool
 2194 SE Minter Bridge Road
 Hillsboro, OR 97123
 503-846-1319

Applying for: ___ Director/Teacher ___ Teacher ___ Assistant Teacher

Name: _____ Date of Application: _____

Home Address: _____ CSZ: _____

Telephone: _____ Home Church: _____

Current Valid Teaching Certificate: ___ Yes ___ No State: _____ Type: _____

Special Talents, Interests (music, etc.): _____

Educational Background (high school and college)

<u>School & Location</u>	<u>Years</u>	<u>Major</u>	<u>Degree</u>
_____	_____ - _____	_____	_____
_____	_____ - _____	_____	_____
_____	_____ - _____	_____	_____

Teaching Experience (volunteer and paid positions)

<u>School & Location</u>	<u>Ages/Grades Taught</u>	<u>Years</u>	<u>Other Duties</u>
_____	_____	_____ - _____	_____
_____	_____	_____ - _____	_____
_____	_____	_____ - _____	_____
_____	_____	_____ - _____	_____

Work Experience (beyond high school)

<u>Employer</u>	<u>City & State</u>	<u>Years</u>	<u>Duties</u>
_____	_____	_____ - _____	_____
_____	_____	_____ - _____	_____
_____	_____	_____ - _____	_____
_____	_____	_____ - _____	_____

(over, please)

References (personal and professional)

Please list the names of at least three references who are familiar with you and/or your work.

<u>Name</u>	<u>Relationship</u>	<u>Telephone Number</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Resume

If a resume' is available, please attach it to this form.

Agreement

1. Do you agree with the Doctrinal Statement of Trinity Lutheran Church as printed in the brochure which you have received with this application? _____
2. Do you agree with the Statement of Mission and the Philosophy Statement of Trinity Lutheran Preschool? _____

Signature _____